

Position Description
Title: Minister of music
Date: Sept. 18, 2016

General Purpose

The Minister of music is responsible for planning, conducting and evaluating a comprehensive music ministry for Siluria Baptist Church.

Supervision

The Minister of music will work under the supervision of the pastor and the Church Administration Team.

The Minister of music shall:

1. Work with the pastor in planning appropriate worship services for the church, being prompt and prepared for all rehearsals and services.
2. Work with sound technicians to ensure proper function of amplification and playback equipment.
3. Coordinate events with the church council.
4. Direct music groups, choir practices and congregational music or arrange for an acceptable substitute.
5. Work with the Church Administration Team in the enlistment of additional music leaders and accompanists.
6. Direct pastoral care as needed for music ministry workers and outreach for new workers.
7. Keep up to date on current music methods and trends, utilizing those that are appropriate and comply with all relevant copyright laws.
8. Keep the church informed through the newsletter, weekly bulletin and website as needed.
9. Maintain an attractive atmosphere in the sanctuary and rehearsal areas.
10. Maintain a neat and orderly music library in order to wisely steward church resources.
11. Present an annual budget request to the Budget and Finance Team.
12. Be eligible for two weeks of annual vacation and one week of continuing education each year.